

# Washington Elementary School

2020-2021

August 3, 2020

## Goals for Re-Entry 2020-2021

- **Protect the health and safety of all students and staff**
  - **Promote the social emotional well-being of all students and staff**
  - **Provide all students equitable access to rigorous academic opportunities**
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# Planning Process: Structure

SAU 34 implemented a Re-Entry Planning Structure in May

- The Re-Entry Leadership Team
    - All SAU and Building Administration
    - Facilities, Technology, and Food Service Directors
    - District Nurse
    - Grant Managers
    - Teachers and Support Staff Union Presidents
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# Planning Process: Task Forces

- Formed three task forces
    - Led by building administrators with staff representation from all departments on each task force.
      - Full Return
      - Full Remote
      - Hybrid
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# Guidance and Data

- Centers for Disease Control
    - continuously monitored
  - New Hampshire Grades K–12 Back-to-School Guidance
    - made available July 14, 2020
  - Local, state, and national health and safety data points monitored daily
  - Stakeholder surveys
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## Planning Process: Surveys

Surveys for initial feedback Early - Mid June:

- Families
  - Staff
  - Students
  - Community at Large
    - Survey responses also created advisory groups of both parents and staff to support the planning work
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# Summary of Survey Data: Mid-June

- Re-Entry Preference
    - Preference for a full return across stakeholder groups, but concerns about safety and practicality
  - Things worked well during remote learning last Spring
    - Video Conferencing rated highly in all stakeholder groups
    - Students identified a clear preference for being able to choose the timing and pace of their work
    - Both families and staff rated the use of online learning programs highly
  - Things that were difficult during remote learning last Spring
    - Families and staff both identified motivating students as the most difficult aspect
    - Stress and anxiety was the second most difficult aspect for both families and staff
    - Students identified missing their friends, boredom, and focusing as the three most challenging aspects
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## Additional Considerations from Mid-June Survey Data

- Availability of high speed home internet access for both families and staff
  - Need for district provided transportation
  - Identified professional development needs
  - Identified resources for staff
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# Guidelines to support a safe and healthy school building for students and staff

- Re-entry plan follows current CDC guidelines and the K-12 re-entry guidelines
- Layers of Public Health Protection as outline by NH DHHS include:
  - Daily symptom and temperature screening of students & staff
  - Physical distancing
  - Cloth face coverings/masks
  - Hand hygiene
  - Limit group sizes and avoiding congregating (large common areas)
  - Cohorting (grouping) students & staff
  - Frequent cleaning and disinfection

## Daily screening

- Families and staff **must** conduct an at home health-screen daily prior to entering the building or school grounds.
- Students and staff will be rescreened on arrival to the school.
- Anybody with new or unexplained symptoms, even if only mild symptoms must stay home.

Daily at home screening questions:	NO	YES*
Have you had close contact with someone who is suspected or confirmed to have COVID 19 in the past 14 days? (If yes, keep your child home)?		
Have you traveled outside of NH, VT, ME, MA, CT, or RI in the past 14 days? (If yes, keep your child home)?		
Does your child have an elevated temp?(Lower elevated temps above normal can be an indicator of early illness.)		
Does my child have any of these symptoms in the last 24 (If you check yes for any of these, keep your child home): <ul style="list-style-type: none"> <li>• Fever (fever is defined as 100.4)</li> <li>• Cough</li> <li>• Headache</li> <li>• Fatigue</li> <li>• Sore throat</li> <li>• Chill</li> <li>• Body aches</li> <li>• congestion/ runny nose</li> <li>• nausea/ vomiting</li> <li>• Shortness of breath</li> <li>• New loss of taste or smell</li> </ul>		

• If you answer **YES** to **ANY** of these questions your student should not enter the school buildings. Please contact your school nurse regarding a plan to return to school.

# Exclusion Criteria per CDC guidelines

- 1) Anybody with new or unexplained illness or symptoms of COVID-19.
- 2) Have had close contact with someone who is suspected or confirmed to have COVID-19 in the past 14 days.
- 3) The individual has traveled in the past 14 days outside of New England (outside of NH,VT,ME,MA,CT,RI )

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

## Symptoms of COVID-19

- Fever or chills (including subjective fever)
- Cough
- Shortness of breath or difficulty breathing
- Sore throat
- Nasal congestion or runny nose
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Nausea or vomiting
- Diarrhea

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# Management of illness within the school

- Any student or staff with new onset of symptoms will be dismissed from school.
- Students or staff who presents with COVID-19 like symptoms will be referred for testing and will need to learn and/or work from a remote setting until :
  - CDC's symptoms based criteria has been met
    - At least 10 days have passed since symptoms first appeared, **AND**
    - At least 24 hours have passed since last fever (off fever-reducing meds), **AND**
    - Symptoms have improved
- Documentation from a primary care physician (PCP) clears the individual to return to work/school.

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# What is Needed for Student/Staff to Return to School after Illness?

- Negative test results and student feeling better (general return to school rules apply)
- Positive test result or no test results- allowed back once student has met CDC's symptom-based criteria for removal from isolation
- Documentation from a primary care physician (PCP) clears the individual to return to work/school

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## Masks and physical distancing

- All students and staff will wear a mask over nose and mouth at all times.
  - Cloth face coverings should meet the CDC recommendations.
  - Disposable surgical face masks will be available for those who do not have a mask or require a replacement during the school day.
  - Exception- while in class where maintaining a six foot distance is possible and appropriate.
- Students and staff will receive training regarding proper mask use.
- Face shields serve as eye protection and cannot be used to replace a face mask.
- The District will supply the staff with necessary PPE including gloves, masks, shields and gowns for direct contact services.
- Individuals who require adaptations due to a medical condition should contact the school nurse.

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# Cleaning Procedures

- Cleaning and disinfection will follow CDC guidance and an EPA-approved disinfectant will be used.
- During the school day custodial staff, or designee, will routinely disinfect shared and high touch areas.
  - Cleaning times will be documented and a cleaning protocol checklist will be used.
  - Cleancide disinfectant (EPA # - 34810-35) will be used for cleaning while the building is occupied.
- All buildings will be disinfected nightly.
  - Overnight disinfecting will utilize electrostatic spraying technology.
  - The Clorox T360 system and disinfectant (EPA # - 67619-38) will be used for spraying.

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# Building Ventilation

- Guidance from the CDC and ASHRE (American Society of Heating, Refrigerating and Air-Conditioning Engineers) are being reviewed for best practices regarding ventilation.
- We can increase the run time of units to flush the buildings before and after the school day.
- Units will be adjusted to allow for greater outside air flow and limit air recirculation.
- When possible, windows will be utilized for increased air movement.

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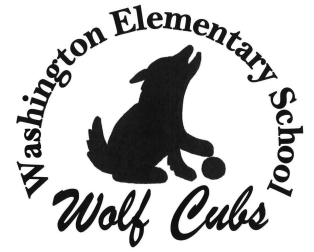
# Limits to Building Access and Facility Use

- Schools will only be utilized by staff and students to the extent practical
  - Vendors and service contractors by appointment only, required to wear a mask and sign in at the main office
  - Signs will be posted at the entrance of each of the schools identifying COVID-19 symptoms and restrictions for access to the building
  - Non-essential visitors will not be permitted in our schools, and essential visitors will be required to wear masks
  - The callbox in between the two entrance doors will be utilized for communication before entering
  - Parents must schedule appointments and upon entering school will be required to wear a mask
  - Restrictions on building use across the H-D and Washington School Districts will be put in place to minimize exposure for students and staff and will only be available for activities that benefit our districts' students
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## Technology

- Continue to support a one-to-one device program in grades 2-5
  - Purchase iPads for one-to-one devices in grades K-1
  - Ensure all digital content is compliant with State Data Security and Privacy law
  - Ensure access to digital instructional content for all students
  - Continue to explore and make available appropriate and engaging online learning tools
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# Models Explored at WES



## Full Return

- All students return 5 days a week
- Survey data showed a need for a remote option

## Hybrid

- Kids in-person 2-3 days a week and remote other days
- Survey data specific to WES showed this model was not favorable

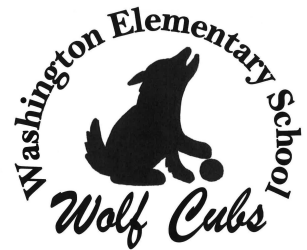
## Full Remote

- All students remote all the time

Decision: Variation of Full Return to allow for teachers to meet with remote learners

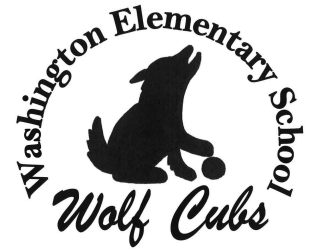
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# Overview of WES Plan



- In-person instruction 4 days a week (Mon., Tues., Thurs., Friday)
  - Remote learning for all students on Wednesdays
  - Early Learning will be in-person all three days (Tues., Wed., and Thursday) from 8:30am-12:00pm (no remote option for early learners)
  - An entirely remote option will be provided for families with COVID-19-related concerns. Families need to commit to this choice for an entire trimester.
  - School hours will be set once transportation schedules are in place. No parents or children will be allowed into the school before school starts.
  - Students will be grouped into cohorts to minimize interaction and spread. Specific cohorts will be determined once families choose in-person or remote.
  - Attendance - call into the office as normal (for remote learners too)
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# Physical Distancing



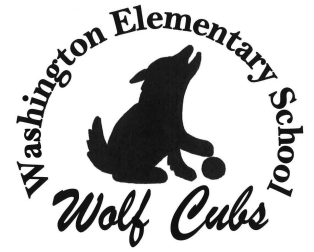
- **School Building/Hallways**
  - Travel between classes will be limited and only one cohort will be in the hallways at a time whenever possible.
  - Students will use bathrooms in their classrooms.
  - When in the hallway, students and staff should stay to the right.
- **Classrooms**
  - Seating arrangements will be arranged to ensure 6ft between each seat. All seats will face in the same direction.
  - Teachers will limit sharing supplies as much as possible.

## Classroom Setup

- Desks 6 ft. apart to allow for masks to be off
- Desks facing all in the same direction
- 6 ft. area for teacher at front of room
- Allows for class sizes of 10-12 students



# Physical Distancing (continued)

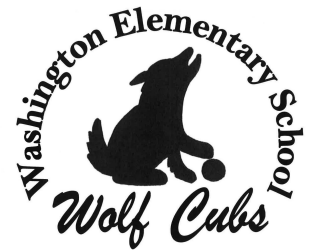


- **Arrival and Dismissal**

- A specific drop off/pick window will be set.
- Busses will have a different time window and will wait at Camp Morgan until the drop off/pick up window ends.
- Arrival: Please drive up Wolf Way, stop in front of the entrance, stay in your car, and allow your child to exit the car. A staff member will be at the door to greet them.
- Dismissal: Please drive up Wolf way, stop in front of the entrance, stay in your car, and your child will be sent out to you.
- If you are dropping off/picking up your child outside of the specified time and the busses are in the parking lot, please wait at Camp Morgan until the busses have left before driving up.

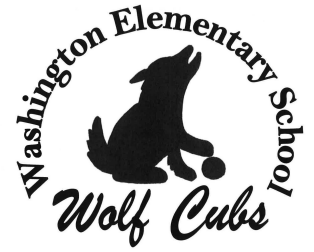
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## Cleaning Surfaces



- Provide students with their own separate supplies, when possible.
  - If separate supplies are not possible, students will wash hands/use sanitizer before and after using materials.
  - Disinfection will happen overnight so as to not expose children to chemicals.
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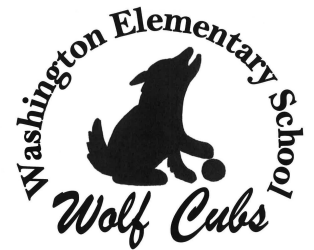
# Outdoors/Recess



- **Outdoor Spaces**
  - Students will maintain a 6ft distance even when outside. This will allow for a natural mask break. Masks will be worn when moving to and from outdoor spaces.
- **Recess**
  - Wash or sanitize hands before and after recess.
  - Recess times will be scheduled by cohort.
  - Recess will include more structured activities in order to maintain physical distancing and cohorts. For example, a game or a nature walk.

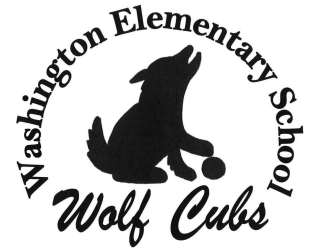
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# Breakfast/Lunch



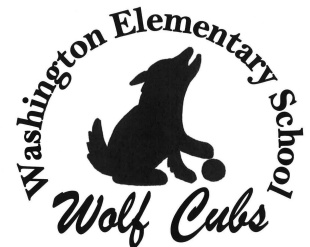
- Breakfast will be served to students in their classrooms via the “Breakfast Cart”
  - Students will submit their lunch orders as they normally do.
  - Lunches will be pre-plated, and students will pick their lunch up in their cohort and bring it back to their classroom to eat.
  - Times will be staggered so only one cohort is in the lunch line at a time.
  - Grab and go lunches will be available to students for pick up on Wednesdays
  - Students who bring their lunch will remain in the classroom and can start eating right away!
  - Reinforce ‘no sharing’ of food, utensils, drinks
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# Professional Development



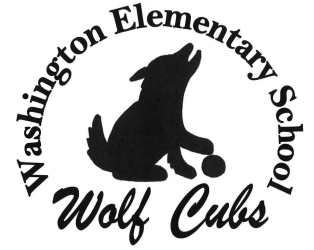
- Professional Development is a top priority in the Washington School District. Staff will participate in professional development prior to the beginning of the school year in order to be prepared for the coming school year.
  - The SAU is providing multiple opportunities for summer professional development related to social-emotional learning, safety and wellness, and technology.
  - Parent training will also be provided based on need. This will happen in small, physically distant groups, online via Zoom, and/or pre-recorded videos.
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# In-Person Instruction



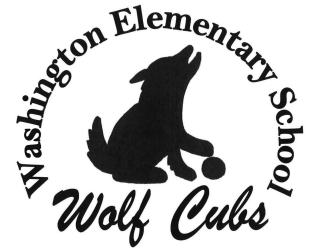
- In-person instruction will consist of our core content areas including integrated arts (specials), as well as social emotional well-being.
  - Students will spend a large amount of time exploring the world around them. Please have them prepared to spend time outside every day.
  - Students will participate in enrichment, special education, or other related services, as appropriate.
  - Students will be assessed using local assessments to determine their academic needs.
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# Remote Learning Instruction



- Each Wednesday, all students will learn remotely.
  - Remote instruction will consist of livestreaming lessons (if possible given technology available) or pre-recorded lessons, independent practice/activities, and assessments.
  - Students will be expected to follow a remote learning schedule. This may include online, live, small group instruction.
  - Teachers will have office hours to address questions from students.
  - In the case that the district moves to Remote Learning for all students all the time, we will provide the necessary devices, supplies and support systems to continue education for students staying home. We will provide student, teacher, and parent resources to promote best practices in remote instruction/learning.
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## Students Who Cannot Attend



### *Students Who Cannot be in School*

- A remote option will be provided for students who cannot attend school due to medical reasons or COVID-19-related concerns.
  - This option will follow the “Remote Learning Instruction” model on the previous slide.
  - Students will have individual/small group time to check in with their teacher on Wednesdays.
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# Special Education

- Special Education Case Manager will be reaching out to families of students with Individual Education Plans to set up individual meetings to:
  - review student's individual needs and ensure access to instruction and supports
  - all meetings to be held no later than 30 days after the first day of the 20-21 school year.
- In preparing for the possibility of remote instruction, each student will have a remote learning plan that clearly outlines the method(s) of providing instruction and services outlined in their IEP to provide consistency and continuity.
- Delivery of special education services within the school day will continue to be offered as it had prior to emergency order to move to remote instruction.
- Special education evaluations will be able to resume adjusted protocols to take into account safety measures for evaluator and student.

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## Special Education, con't.

- In the early learning program, in the case instruction has to transition to remote, arrangements will be made on an individual basis so students will have access to services.
- District will provide additional PPE when services or student supports require staff and students to be in close proximity.
- Daily Screenings and adherence to safety protocol's (face mask, physical distancing and hand washing) are required for all students
  - Increased coaching, modeling, practice and support to students and families to help prepare students for their return to school with new routines and safety protocols will be available based on students individual needs.
  - Medical exemptions will be addressed on a case by case basis in conjunction with Nurse, may require medication documentation.

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# Home Education Vs. Remote Instruction

Home education or Home Schooling *is an alternative to attendance at a public or private school and is an individualized form of instruction.* Source:

<http://www.gencourt.state.nh.us/rsa/html/XV/193-A/193-A-4.htm>

Students are withdrawn from district with letter of intent to homeschool written to myself or superintendent.

Curriculum and resources, such a laptop, school supplies are provided by parents.

Services and instruction outlined in Individual Education Plan are null and void

Remote Instruction is when students work from home with support of a teacher through livestreamed lessons or small group interactions over the computer.

Students remain enrolled in the school district and are required to attend school on a daily basis and follow the daily school schedule.

Curriculum and resources continue to be provided by the school district.

Services and instruction outlined in Individual Education Plan remain intact

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## Social Emotional Supports

**Goal:** Assess and Respond to mental and emotional needs of staff and students

- Mental Health Task Force underwent 12 hours of Trauma Training related to Covid 19 with Dr. Cassie Yackley
- The district extended these trainings to all members of Re-Entry Team
  - Included WES Administration
- Created Mental Health Student Visit Protocol
- Created SAU #34 Mental Health Resources for Emotional, Mental, Physical, and Financial and Social Wellness for HDSD staff, students, and families to access on District Webpage
- Will provide daily dose of emotional wellness professional development to teachers on PD days and follow up
- **Next Steps:** Continue work on creating and implementing Multi-Tiered System of Support and building community in ways that adhere to the guidelines

# Transportation

- Parents are encouraged to transport students if they are able to do so.
- Twenty-six (26) students will be allowed per bus route.
- Masks will be required on buses at all times for students and drivers.
- Parents are responsible for pre-screening children before boarding the bus.
- One (1) student only per bus seat. *\*Siblings may share a seat.*
- Students will board the bus in “back to front” order, and exit the bus in “front to back” order.
- Bus windows will remain open to promote airflow.
- Assigned seating will be in place.
- Buses will be cleaned before and after each route, and will be cleaned with an additional enhanced cleaning system/process on a weekly/monthly basis.

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## Potential for Faculty/Staff members unable to work

The Families First Coronavirus Response Act (FFCRA) provides potential protections for employees:

- FMLA Expansion allows up to 12 weeks to care for child due to school closure, unavailability of childcare due to public health emergency (officially declared). *\*Must have worked for employer for 30 days.*
- Emergency Paid Sick Leave allows employees up to 80 hours of paid sick leave for employees if they are unable to work due to a medical order, employee is symptomatic & awaiting diagnosis, employee is caring for a person under gvt. order, employee is caring for a child due to childcare closure, or employee is experiencing substantially similar medical condition (specified by US Sec of HHS). *\*Employees are entitled to this provision regardless of their length of employment.*

**These are only highlights of the law all situations are unique. Employees should speak with the Business Office if they have questions about these allowances.**

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# Proposed Modification to School Calendar

## Proposed Modifications

- August 24-28:
  - Professional Development Days
- August 31-September 3:
  - Planning and Preparation Days
- September 8:
  - Begin the grade level return to school
  - H-DMS Remote due to State Primary
- June 17:
  - Last student day

## Communication Plan

- The District utilizes communication tools to ensure stakeholder access:
  - District website
  - Social media
  - Mass Notifications
  - Press releases when appropriate
- Should the District have a confirmed case of COVID-19, the District will notify the the Bureau of Infectious Disease Control (603-271-4996) so they can begin their contact tracing protol. The following information will be shared with the Bureau:
  - a. All students in the class groupings or teams
  - b. All staff members in the class groupings or teams
- Administration will notify in writing, via email, the staff members and families of the students in the class or team affected per the Bureau of Infectious Disease Control protocol.
- Determination regarding in-person programing for students and staff in the class or team will be made based upon the recommendations of the New Hampshire Department of Health and Human Services.
- During the re-entry process the SAU will publish weekly updates to staff, students and families and will include an emphasis on safety procedures and protocols
- Plans will be shared with all local government agencies and community partners

# Next Steps

- School Board vote to accept the re-entry plan as outlined
- If the plan is approved the immediate next step is to gather instructional model determinations from families
- Once the numbers for hybrid enrollments are known the following will be finalized
  - Transportation routes and schedules
  - Food Service schedules and programming
  - Building specific details and procedures
- Professional Development for all staff August 24 - 28
  - Health and Safety protocols
  - Instructional tools
  - Multi-Tiered Systems of Support
- All plans subject to change based on current infection data, available staffing, and transportation